



2301 West Meadowview Road
Greensboro, NC 27407

607 Idol Street
High Point, NC 27262

NCWorks NextGen – Incentive Policy

The following policy is used by the NCWorks NextGen to determine eligibility for incentives to individuals. Incentives are provided in order to award positive educational or employment accomplishments/achievements.

Youth enrolled in NCWorks NextGen are eligible to receive incentives if the following criteria are met:

1. Youth must arrive on time to the necessary classes, activities, workshops and be prepared, as recommended by Youth Staff or assigned Case Manager.
2. Youth must be attentive, participate fully in all classes or activities and complete required assignments. **The incentive is not given to individuals that simply “show up” to the program. Proper preparation, self-motivation and maximum effort to succeed are expected of each youth.**
3. Any youth that is late or is disruptive may not be eligible for their incentive, as outlined in the participation agreement.
4. Incentives are administered using WIOA funding and will be made out to participants directly in check form. No cash will be stored on-hand.
5. Incentives are provided once education or employment milestones are achieved. This may include monetary or non-monetary incentives for skill gains, educational functioning level increases, completion of educational goals, becoming employed, and verifying retention of employment through four quarters of follow-up, e.g. high school diploma or GED, and positive work experience performance evaluations by a worksite supervisor.
6. Each youth is eligible to receive an incentive once he/she is completely enrolled in NCWorks NextGen Program. Youth will need to maintain an attendance and/or participation rate of 90%.
7. Excused absences may be granted to youth at the discretion of the Program Manager. All appropriate documentation must be submitted within 72 hours following the absence. Submission of documentation may not necessarily result in payment of an incentive.
8. Once youth has successfully completed an educational goal, e.g. High School Diploma, GED, or Credential plus a Career Readiness Certificate (CRC) and provided their Youth Advocate with proper documentation, youth will be eligible for a \$100.00 incentive. A measurable skill gain in Math or Reading will be awarded by a \$25.00



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incentive. Verifying employment and/or retention of employment through follow-up, youth will be eligible for a \$25.00 incentive. (Please keep in mind that it may take up to a month to receive).

- 9. Receiving an incentive is a privilege for each individual in the NCWorks NextGen Program. **This privilege can be revoked at any time and without notice to the participant.** NextGen Staff holds each participant to a high standard and all must adhere to the rules and regulations set by the NCWorks NextGen Program.

By signing this document, I understand and agree to the NCWorks NextGen Incentive Policy. I understand that I am not entitled to incentives but that they must be achieved by successful completion of the education and employment goals set forth by myself and my Youth Advocate.

Participant Signature _____ Date _____

EDSI Staff Signature _____ Date _____